**Paris Public Library**

**Board of Trustees**

**March 13, 2017**

The regularly scheduled meeting of the Board of Trustees was called to order at 4:37p.m. by President George Griffin. In attendance were Ginny English, Roxanne Michels, Evie Gill, Bruce Young and Librarian Teresa Pennington. Absent were Trustees Susan Punzelt, Cherie Lehman, Greg McHenry and Karen Earlywine.

**Minutes of Previous Meeting:** MOTION: Young, second by Michels to approve as written. Motion carried.

**Committee Reports:**

**\*Finance:** The budget is on track. The Charleston paper has increased in price and the subscription has been extended 6 months. MOTION: Young, second by Michels to approve finance report. Motion carried.

**\*Book:** No report.

**\*House:** Pennington is replacing smoke detectors. On February 16, there were sewer problems requiring maintenance.

**Librarian’s Report**: The circulation was down slightly, probably due to the unseasonably warm weather. Meeting rooms were used 6 times in January. A cord was removed on a wireless camera but was quickly repaired. Big Read discussion will be held March 16. On April 4, Greater IL Chapter of Alzheimer’s Association will present *Learning to Connect.* An Evening with Jane Austin is scheduled for April 18. Registration required. MOTION: Michels, second by Young to approve. Motion carried.

\***Friends:** Upcoming book sale will be held on March 17-18.

**Old Business:** Pennington shared a new quote for the computer upgrade from Parkway Computers. The quote (6 computers @ 749.95ea; total 4499.70) was tailored for the specific needs of the library. The 6 computers will all be the same and will have memory card readers, Win 10 and 19.5”LED monitors. The keyboards will be replaced from a different source. The remaining Gates fund with additional funds from Mary Ann Tucker and Jeanne Thiel memorials will be used to replace the outdated system. The old computers will be used in other places in the library. MOTION: Young, second English approve purchase. Motion carried.

Librarian Pennington presented a proposal from Watts Copy Systems for the lease of 2 printers at $50.32 per month, plus print charges as quoted. Lease includes all service, parts, labor, mileage, rollers, drums, toner, developer and maintenance as well as delivery, installation and set-up. MOTION: Gill, second Young to accept proposal. Motion passed. Printer installation will be after the new computer system is installed.

**New Business:** Librarian Pennington reported that an anonymous donor has offered to pay for painting the north entry hall in the addition. An estimate from Bloodworth Painting, Inc. for $4650.00 was reviewed. MOTION: English, second Michels to accept estimate. Motion carried.

**Miscellaneous:**  Librarian Pennington reported that the Share Agreement will be same/similar cost as last year and is due by April 1. Nomination for officers will be at the April meeting.

Meeting adjourned at 5:27 p.m. Next meeting is Monday, April 10, 2017.

Respectfully submitted,

Evie Gill, Secy.