**Paris Public Library**

**Board of Trustees**

**October 16, 2023**

The regularly scheduled meeting of the Board of Trustees was called to order at 4:32 p.m. by  President Janine Brann. Brann, Earlywine, Garver, Gross, Lehman (via Zoom), McGill, Punzelt, Boylan – present. Gill – absent.

**Minutes of Meeting Dated July 10 and September 11, 2023:** MOTION: Gross, second by Garver to approve minutes from July 10, 2023, meeting. Motion carried. The meeting scheduled for September 11, 2023, was cancelled due to lack of a quorum.

**Correspondence, communications, and public comments:** Director Boylan received, from young patrons, thank you notes for the summer reading prize. Bruce Young submitted a letter resigning from the board. Director Boylan will write a note thanking him for his service.

**Committee Reports:**

**\*Finance:** We are over budget in three categories: travel, programs and publicity, and automation and software. MOTION: Earlywine, second by Garver to approve the Finance report. Motion carried.

**\*Book:** None

**\*House:** We are waiting for estimates from Team Works and Quality First on repairing the wet-rotting wall in the Pennington Room and the drain pipe (which seems to be the underlying problem.)

Several windows have dry rot and loose panes. It is recommended that the windows be calked or taped pending a more permanent fix. We are trying to work with a company that restores historical windows. We will need to have approval from the Illinois Historical Preservation Office. Director Boylan is investigating possible funding sources for the project; perhaps a grant from the state. MOTION: Punzelt, second by Earlywine to approve the House Report. Motion carried.

MOTION: Lehman, second by McGill to apply for TIF funding from the city to upgrade the library security camera system. Motion carried.

**Librarian/Stat Report/Monthly Review/Friends**: After a brief discussion about the need of some patrons for hygiene items such as soap and tooth paste there was a MOTION: by Garver, second by Gross to set up a mobile hygiene station. Motion carried.

As a result of the Intergovernmental Agreement with Unit 4 schools, 320 Crestwood students signed up for library cards. The search for a new children’s librarian continues. The Friends book sale brought in over $1000. Shakespeare in the Park was underattended possibly because it was on the same night as Paris High School Homecoming. MOTION: Punzelt, second by Gross to accept the Librarian/Stat Report/Monthly Review/Friends report. Motion carried.

**Old Business:** Juvenile letter of apology for bathroom vandalism was discussed. No action was taken.

**New Business:** With the impending increase in the minimum wage, director Boylan will confer with the city manager regarding increasing the pay of a longtime employee in order to maintain the salary differential of an experienced employee compared with a beginning employee with little experience. MOTION: Gross, second by Garver to increase the pay so that salary differential is preserved. Motion carried.

According to case law, we cannot distinguish between residents and non-residents with regard to the public comment policy. MOTION: Punzelt, second by Earlywine to adjust our public comment policy to be consistent with case law. Motion carried.

**Miscellaneous/Announcements:** There is a Library Crawl during October.

Meeting adjourned at 5:44 p.m.

Next regularly scheduled meeting is Monday, November13, 2023.

Respectfully submitted,

Cherie Lehman, Secretary pro tem