**Paris Public Library**

**Board of Trustees**

**July 29, 2019**

The regularly scheduled meeting of the Board of Trustees was called to order at 4:30 p.m. by President George Griffin. In attendance were Karen Earlywine, Evie Gill, Richard Gross, Roxanne Michels, Cherie Lehman, Susan Punzelt, Janine Brann and Librarian Teresa Pennington. Absent was Trustee Bruce Young.

**Minutes of Previous Meeting:** MOTION: Gross, second by Earlywine to approve minutes from June 11, 2019. Motion carried.

**Correspondence, communications and public comments:**

**Committee Reports:**

**\*Finance:** MOTION: Michels, second by Gill to accept finance report. Motion carried. Resolution 29-1 concerning the Max Tarble bequest was presented to the board. Three (3) signatures are required to liquidate the funds. Said funds would only be liquidated in the event of an emergency until June 7, 2024. Signatories are President George Griffin, Secretary Evie Gill and Richard Gross. A voice vote was taken. Resolution was adopted.

**\*Book:** MOTION: Michels, second by Punzelt to use Lucy Bishop fund to purchase 6 adult non-fiction books. Motion carried.

**\*House:** Repairs needed at the library are on hold, awaiting contact from contractors.

**Librarian’s Report**: June was a busy month. The library had 18 programs, 12 of them for children. In addition, the library served as the location for the Census team to fingerprint new hires. The digital projector and screen was loaned to the Class of 1964 for their reunion. The Illinois Public Library Annual Report (IPLAR) was submitted, encumbered the remaining per capita funds, updated the website and backed up the office computer. Attendance increased substantially in June. MOTION: Lehman, second by Brann to approve statistics/librarians report. Motion carried.

\***Friends:** The Friends will have the Book Sale September 13-14. The guidelines for acceptable donations to the sale have been posted.

**Old Business:** None

**New Business:** The Illinois Public Library Annual Report was submitted June 25. MOTION: Earlywine, second by Brann to allow Librarian to sign invoice list to the city when there is not meeting or quorum at said meeting. Motion approved.

**Miscellaneous:**  IHLS notified libraries about the need for greater confidentiality on “hold” books. Patron’s names should not be visible to the public.

Meeting adjourned at 5:00 p.m. Next meeting is Monday, September 9, 2019 – no August meeting.

Respectfully submitted,

Evie Gill, Secy.