**Paris Public Library**

**Board of Trustees**

**November 13, 2017**

The regularly scheduled meeting of the Board of Trustees was called to order at 4:30 p.m. by President George Griffin. In attendance were Cherie Lehman, Karen Earlywine, Susan Punzelt, Evie Gill, Bruce Young and Librarian Teresa Pennington. Absent were Trustees Roxanne Michels and Ginny English.

**Minutes of Previous Meeting:** MOTION: Young, second by Earlywine to approve October minutes as written. Motion carried.

**Committee Reports:**

**\*Finance:** The IL Public Library Per Capita Grant for 2017 has been delayed by the state causing an extremely tight budget through the end of the fiscal year. The grant is used to purchase books, audio books, DVDs among other items. MOTION: Lehman, second by Punzelt to approve finance report. Motion carried.

**\*Book:** Eight new titles were purchased with the Lucy Bishop Fund.

**\*House:** Librarian Pennington reported that they are still waiting for a roof inspection concerning the leak.

**Librarian’s Report**: The new knitting class continues to meet regularly on Tuesday evenings. A monthly story time at Creative Center is reaching around 40 preschoolers. Family Reading Night has only 2 signed up at this time. Patrons have been asked not to bring bicycles into the library or porch. An outdoor rack is available for bicycles.

\***Friends:** Christmas at the Library will be December 7th.

**Old Business:** Chapters 1-5 in Trustee Facts File and the Safety and Security at the Library webinar were discussed. The webinar was especially enlightening for board members.

**New Business:** Librarian Pennington reported that the Public laptop (2009 grant) has crashed and can no longer be repaired. A replacement laptop will cost $429.95 from Parkway Computers. MOTION: Young, second by Lehman to replace the laptop using funds remaining in a technology grant. Motion carried.

**Miscellaneous:**  The ash trees east of the library have succumbed to the Emerald Ash Borer and will need to come down for the safety of the library patrons.

Meeting adjourned at 5:10 p.m. Next meeting is Monday, December 11, 2017.

Respectfully submitted,

Evie Gill, Secy.