**Paris Public Library**

**Board of Trustees**

**September 20, 2021**

The regularly scheduled meeting of the Board of Trustees was called to order at 4:34 p.m. by President George Griffin. Brann, Earlywine, Garver, Gill, Griffin, Gross, Pennington, Punzelt,

– present. Michels & Young – absent.

The board officially welcomed new member, Maggie Garver.

**Minutes of Previous Meeting:** MOTION: Gross, second by Brann to approve minutes from July 12, 2021 meeting. Motion carried.

**Correspondence, communications, and public comments:** None

**Committee Reports:**

**\*Finance:** Pennington reported nothing unusual in finance report and acknowledged receiving the per capita and elevator grants. MOTION: Earlywine, second by Punzelt to accept finance report. Motion carried.

**\*Book:** None

**\*House:** The Sharps containers are waiting for installation. Two (2) window air-conditioners are aging and will need replacing in the future.

**Librarian’s Report**: Librarian Pennington reported that usage has dropped, due to IL mask

mandates. Friends annual book sale made a total of $1565.30. After donations to Marshall Rehab and Paris Jail, remaining books will be recycled. Librarian Pennington submitted a grant application for the “Spaces” Grant that could help upgrade the public computer “lab” into safer, more private workspaces. The grant is very competitive. The new installation of “Woodland Dreams” hanging art has increased visitor traffic, coming in to specifically to see the work. Pennington has created a Building Book for the library. It is a record of the building and its contents to maintain the “institutional memory” for future use. MOTION: Brann, second by Garver to accept Librarian’s report. Motion carried.

\***Friends:** None

**Old Business:** The board reviewed the architect contract for the elevator upgrade. MOTION: Earlywine, second by Gill to approve the contract as written. Motion carried. A plaque will be placed by “Woodland Dreams” in memory of Mary Ann Tucker. The was a discussion concerning spotlights on the art and payment for the installation. More information is needed prior to action.

The board reviewed the current pay schedules. MOTION: Gross, second by Earlywine to increase Debbie Sims’ hourly wage by $2.00 effective with the next pay period. Motion carried.

**New Business:** The state has passed new laws concerning library card policies. MOTION: Gill, second Gross to approve updated library card policy to match changes in Illinois law. Motion carried. The board reviewed Standards Chapters 1-3, including the checklists as required for the per capita grant.

**Miscellaneous:**  Library hours will be determined by Librarian Pennington.

Meeting adjourned at 5:20 p.m. Next scheduled meeting is Monday, October 18th, 2021.

Respectfully submitted,

Evie Gill, Secy.