**Paris Public Library**

**Board of Trustees**

**February 12, 2018**

The regularly scheduled meeting of the Board of Trustees was called to order at 4:30 p.m. by President George Griffin. In attendance were Bruce Young, Cherie Lehman, Roxanne Michels, Evie Gill, Janine Brann and Librarian Teresa Pennington. Absent were Trustees Susan Punzelt and Karen Earlywine.

**Minutes of Previous Meeting:** MOTION: Young, second by Brann to approve January minutes as written. Motion carried.

Oath of office was administered/signed by new trustee, Janine Brann.

**Committee Reports:**

**\*Finance:** The library has not yet received grant monies from IL. Received a bill from White Sheet Metal ($128.06) and renewed Ancestry. MOTION: Gill, second by Lehman to approve finance report. Motion carried.

**\*Book:** Discussed a purchase of nonfiction books with the Lucy Bishop Fund. MOTION: Michels, second Lehman to approve purchase. Motion passed.

**\*House:** Librarian Pennington reported that the city will now handle the snow removal for the library. The north entrance downspout extension has disappeared.

**Librarian’s Report**: Statistics are up for the new year. MOTION: Brann, second by Young to approve statistics report. Motion carried.

Librarian Pennington submitted the Annual Library Certification that confirms the library is compliant with the System Membership Criteria outlined in Illinois Library law & Rules. Updates to the new computer are complete. The catalog computer downstairs crashed and will be replaced with an existing computer. Tax forms have arrived. Canceled the standing order for Illinois Compiled Statutes since they are now online. The library will do a complete inventory beginning in February.

\***Friends:** Book sale is planned for March 16-17.

**Old Business:** None

**New Business:** Librarian Pennington presented the final draft of a Resolution No.2018-2 authorizing new signers for Paris Carnegie Public Library Account. The policy was reviewed by the board. MOTION: Gill, second by Lehman to authorize signers for the account pertaining to the Tarble gift. President Griffin called for a roll call vote. Motion carried with 6 ayes, 0 nays and 2 absent. The resolution was ratified. The President, Vice President and Secretary are the new signers for the account.

**Miscellaneous:**  Cara will attend Growing up Wild in the Library workshop on February 16. An 8-hour online conference, Big Talk from Small Libraries, will be attended by Teresa. Teresa will give a presentation at the Teacher Workshop on Friday, February 16.

Meeting adjourned at 5:13 p.m. Next meeting is Monday, March 12, 2018.

Respectfully submitted,

Evie Gill, Secy.